



ASSOCIATE PROJECT MANAGER LEVEL 4

APPRENTICESHIP STANDARD



Associate Project Manager Level 4

Option to include APM PMQ Qualification

Duration: 12 months + EPA

Workshop modules

- Project Governance
- Project Leadership and Communication
- Consolidation Planning
- Budgeting and Cost Control
- Project Scope
- Project Schedule
- Resource Management
- Project Context
- Project Risk and Issue Management
- Project Stakeholder Management
- Project Quality
- Contract Management and Procurement

End Point Assessment

Written Report with Presentation and Questioning

A Written Project Report involves the apprentice completing a significant and defined piece of work that has a real business application and benefit. The Written Project Report must meet the needs of the employer's business and be relevant to the apprentice's occupation and apprenticeship.

The Written Project Report must have a word count of 3500 words. A tolerance of 10% above or below is allowed. Appendices, references, and diagrams are not included in this total.

The Presentation with Questions must last 60 minutes. This will typically include a presentation of 20 minutes and a questioning session lasting 40 minutes. The assessor will ask a minimum of 6 questions.

Professional Discussion Underpinned by a Portfolio of Evidence

The Professional Discussion is a formal two-way conversation between an independent assessor and apprentice. This discussion gives the apprentice the opportunity to demonstrate the KSBs mapped to this assessment method.

Apprentices will be asked a minimum of 6 questions over the course of 60 minutes (+10% if required).

Maths, English and Functional Skills within the Apprenticeship

All apprentices have the opportunity to develop English and maths skills as part of their apprenticeship and will need to develop skills sufficient for competence in their chosen apprenticeship standard.

A 16-18 year old must complete functional skills qualifications if they do not hold existing qualifications.

An individual aged 19 or over that does not hold existing qualifications, should decide with their employer if they would like to achieve functional skills but these would not be needed to achieve their programme.

Google
★★★★★ 4.9/5

★ Trustpilot
★★★★★ 4.9/5

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